

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – February 3, 2022

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Michelle Knight, Alex Parisio, Lourdes Ruiz, and Gina Taylor.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Jeromy Geiger.

2. AGENDA/MINUTES

2.1 Approve the Agenda for February 3, 2022.

Gina Taylor moved, seconded by Alex Parisio to approve the Agenda for February 3, 2022.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

2.2 Approve the Minutes of the Regular Meeting of January 6, 2022.

Jeromy Geiger moved, seconded by Gina Taylor to approve the Minutes of the Regular Meeting of January 6, 2022.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

4. PUBLIC COMMENTS - None

5. REPORTS

5.1 Employee Associations (WUTA & CSEA)

WUTA – President Cathy Fleming reported:

- Held first class size committee meeting with the District in January. Will have another one in March.

CSEA – President Kathleen Morrison reported:

- Community Wish Foundation will be holding a Poker Night to raise funds for the WIS 8th grade class on February 26, 2022.
- Enchilada fundraiser for senior class of 2022 scholarships will be held on February 17, 2022 at Mar Val from 5:00 p.m. – 6:30 p.m.
- Chapter currently has 61 members.
- Attended the CVT Insurance Basic Benefits meeting on January 29, 2022.
- Attended the monthly meeting with the superintendent on February 2, 2022.
- Attended a COVID know your rights training on January 12, 2022.
- Budget meeting was held on February 1, 2022.
- Negotiations will be held on March 4th and 14th.
- President's training is on February 5, 2022.
- Congratulations to Shelley Taylor on her retirement.
- Congratulations to Elvira DiMaggio and Marissa Cabrera on their new positions.

3. RECOGNITION OF RETIREE

3.1 **SHELLEY TAYLOR** – Emmett Koerperich and David Johnstone presented Shelley Taylor with a plaque of recognition for her more than 28 years of service to WUSD.

At 7:08 p.m., PRESIDENT GEIGER CALLED A SHORT RECESS.

At 7:11 p.m., PRESIDENT GEIGER RECONVENED TO THE REGULAR MEETING.

5.2 Associated Student Body President – President Alex McDonald reported:

- Shelley Taylor is the heart and soul of WHS. She has a relationship with all students.
- Homecoming and Winter Ball were both postponed due to COVID.
- Homecoming is going to be rescheduled for March 17, 2022 with a staff vs varsity basketball game. Homecoming ceremonies will take place during half time.
- Sadie Hawkins dance will be held on March 26, 2022.
- Prom will be held on April 16, 2022.

5.3 Principals

MES – Miguel Barriga reported:

- Planning for TK/Kindergarten registration:
 - Ordered a reusable banner to hang on the track fence on Wood Street.
 - Ordered flags to put out the days of registration/round up.
 - Took out a full page bilingual ad in the Super Shopper.
 - Created bilingual school pamphlets.
 - Created a postcard to hand out at preschools that can be returned to the school.
 - Announcements will be made on the marquee and on social media.
- Yolanda Huerta, school counselor, continues to have a positive impact on the MES campus. She started “lunch bunch” groups with kids in an effort to create opportunities for kids to make good connections with each other, grow social skills, and forge good relationships.
- This month, the teaching staff will start the Peer to Peer observations and share best practices.
- Meeting with GCOE to see what additional SEL support may be available.
- Coffee with the Principal was held on January 28, 2022. It was in Spanish and covered lots of information.
- Looking to partner with some Native American organizations to create more cultural awareness.
- For the first time since the start of school, MES had 100% attendance on February 2, 2022. It’s a great show and effort for staff morale. Teachers organized the “halfway café” where they celebrated the halfway point of the teaching calendar with coffee and pastries. They also had a burrito bar at the end of January. On Monday, all staff members received flowers, thanks to Marsha Squier and Ellen Hamilton. The District provided coffee and breakfast items to thank the staff for keeping school going in January through the COVID spike.
- The 5th grade student council, with the leadership of teachers, has successfully started to transform student culture in a positive way. They have Monday announcements, pledge of allegiance, word of the week, etc. This week the word is kindness – “Kindness Begins at Murdock” – a play on “Success Begins at Murdock”.
- 100th Day of School had student activities tied to the number 100.
- Student attendance has greatly improved. Reaching levels of attendance close to normal.
- Enrollment is 591, to include 18 on independent study:
 - TK – 14
 - K – 79
 - 1st – 85
 - 2nd – 120
 - 3rd – 97
 - 4th – 100
 - 5th – 96

WIS – Chris Harris reported:

- Enrollment is 307. 101, 100, and 106 students in grades 6, 7, 8 respectively. 13 students are on long-term independent study.
- Attendance rate for the first four months of school is just under 94% and hopefully will continue to improve. Attendance rates in January were dismal.
- On January 22, 2022, WIS held an e-waste fundraiser.
- 8th grade will have their 2nd career expo presentation on February 4, 2022. Rumiano Cheese and Valley Contractors exchange will be there.
- WIS PTO will be holding a teriyaki chicken bowl fundraiser on February 18, 2022.

- A Poker Night fundraiser will be held on February 26, 2022.
- Having discussions about summer school and the master schedule.
- At the last collaboration day, staff continued to work on identifying the standards being taught to students. 5th grade teachers met with the 6th grade teachers to discuss vertical articulation.
- Working with Xochitl Rodriguez, the school counselor, to promote the college/career concept to all students to help prepare them for high school.
- Boys' basketball is winding down. Both teams have shown great improvement. 6th grade basketball will start up on March.

WHS – David Johnstone reported:

- District WHS Enrollment is 483, to include 25 students on long-term independent study and 30 students on short-term independent study.
- County program (SDC/Eagle) enrollment is 21.
- WHS Boosters dinner was a huge success.
- 40 students attended the North Valley Trades Day that was held on January 27, 2022.
- Finalizing teacher evaluations.
- Celebrated Shelley Taylor's retirement on January 31, 2022. She has accomplished great things in the District and has made a positive impact on students and staff over the years.
- FFA:
 - Over 110 livestock animals will be shown at the Glenn County Fair.
 - Greenhouse is full of plants. Plant sale information forthcoming.
 - 28 students attended the MFE/ALA Leadership conference in Monterey.
 - 40 students will be attending the State FFA Convention in Sacramento.
 - Field Day will be held on February 5, 2022 in Arbuckle. Mr. McCorkle will be taking Farm Power students and Mrs. Alves will be taking Farm Records/Big Best Informed Greenhand students.
 - Mrs. Jones coached 4 students for the section Creed Contest. Olivia Parrish made it to the second round.
 - Mrs. Alves is coaching students for job interviewing. Meggie Cole and Brandon Bippus have moved on to regions on February 18 2022.
- Health Pathway is starting up hospital job shadowing.
- Auto I is working on preventative maintenance and roadside assistance. Auto II/III have project vehicles.
- FCCLA Week is February 14-18, 2022. Lots of fun activities are planned.
- Holding weekly counseling meetings to discuss various items such as course offerings.
- Greg Kitchen, Athletic Director reported:
 - Winter sports are coming to a close. Teams have been improving steadily. Encouraged with the coaching staff and the progress they have been making. They dealt with a lot of adversity with the challenges of COVID and substantial surge post-holiday break. Having the Health Aide and District Nurse to assist with the logistics of testing has been amazing.
 - Finalizing the Varsity Head Football Coach interviews this week.
 - All Spring schedules are complete with the exception of Golf. Still trying to hire both a JV Softball and Golf coach.
 - Thank you to all who volunteered to help with game management and scoreboard clock duty.
 - Working hard to enforce the new tardy policy. The warning music is helping to curtail tardies.

WCHS – Emmett Koerperich reported:

- Enrollment is 24 students.
- Struggling with attendance – some due to quarantine. Mrs. Beck is calling parents and Ron Bazan is making home visits and scheduling parent/teacher conferences.
- The two mid-year graduates have enrolled in Butte College. Mr. Prinz is working with all seniors to get their required credits to graduate in June.
- Arrangements have been made for students to take the ASVAB in February.
- Students can earn elective credits through the GCOE Suicide Prevention Program.
- Implementing art projects once a week to earn elective credits.

5.4 Director of Business Services – Debbie Costello reported:

- Went over the 2022/23 Governor's Budget Proposal.
- 2020/21 Second Interim budget updates will be presented to the Board at the March meeting.
- Facilities:

- CalSHAPE HVAC grant application approved for \$325,000. Will submit grant acceptance once resolution is approved.
- Expect to complete CalSHAPE plumbing grant edits and have the resolution at the March Board meeting.
- SAB approval of WHS modernization funding – approximately \$3.1 million.
- Transportation: New bus was recently delivered, and the old bus went to the wrecking yard for dismantling.
- Food Services:
 - Breakfast participation is increasing at all sites.
 - Ongoing menu and recipe improvements.
 - Almost to full staffing (1 open position at WHS).

5.5 Director of Instructional Support Services – No report

5.6 Director of Curriculum, Instruction & Assessment – Emmett Koerperich reported:

- Continued to host monthly LCAP Advisory meetings, with the last one on January 19 2022. Reviewed the LCAP Mid-Term report and identified areas of need. The next meeting is scheduled for March 16, 2022.
- Latest rounds of Site Council meetings for each site are underway. Focus has now shifted to reviewing SARC’s in preparation for developing Single School Plans.
- Working on the annual reporting of the Civil Rights Data Collection (CRDC), the CTE Data Reporting Survey of last year’s graduates and Fall 2 certification and the CARS Winter collection.
- Preparing for the upcoming state testing season. Site Coordinators began their virtual training. Testing of the Summative ELPAC has begun at MES, while SPED has completed the CAA Summative ELPAC for the most significantly disabled students.
- Next CIA Advisory will be held on February 10, 2022. Items of discussion will be:
 - New course adoption process
 - Review of testing schedules
 - Successes of the recent NWEA local assessments
 - Development of a needs assessment for professional development
 - Eliciting feedback for the LCAP
- Science Adoption committee will meet on February 14, 2022.

5.7 Superintendent – Emmett Koerperich reported:

- District enrollment is 1,426 students.
- Independent study enrollment:
 - MES – 8 short-term; 16 long-term
 - WIS – 6 short-term; 13 long-term
 - WHS – 8 short-term; 26 long-term
- Met with Steven Permann and Debbie Costello to prioritize unfinished projects on the Facilities Master Plan. There is \$8 million in modernization funds. High priority projects:
 - MES/WHS kitchen modernization
 - District-wide HVAC controls and WHS unit replacement
 - MES/WHS restrooms
 - Finish MES flooring and painting
- Met with Rainforth Grau Architects (RGA) in a preliminary planning meeting regarding the kitchens and will be doing a site walk to review the kitchens and restrooms.
- Will also talk to RGA about ideas to help us pursue the new facilities construction grant to potentially add new TK classrooms to the MES campus.
- Staff appreciation is taking place at each site, with the District providing breakfast items and coffee.
- The “Birdcage” in the WHS Gym filled for basketball games is impressive.

5.8 Board of Education Members

Lourdes Ruiz reported:

- Attended the MES Coffee with the Principal on January 28, 2022.
- Attended soccer and basketball games.

Michelle Knight – No report

Alex Parisio reported:

- Dropped stuff off at the E-Waste fundraiser.
- Enjoying fundraisers such as the Junior Class taco sales and looking forward to the WIS teriyaki chicken bowl.

- Glad to be able to keep schools open. Thank you to staff for working so hard to keep students in class.
- Gina Taylor reported:**
- Thank you to all staff members for working so hard getting us through all the challenges.
- Jeremy Geiger reported:**
- Staff has done an amazing job throughout this difficult time.
 - Nice to see the state “punch our ticket” on modernization funds.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from St. Monica’s YLI in the amount of \$200.00 for the WHS Girls’ Basketball program.
2. Accept donation from Johns Manville in the amount of \$100.00 for the WHS Girls’ Basketball program.
3. Accept donation from California Olive Ranch in the amount of \$1,215.15 for the WHS Wrestling program.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #22-23-01 to attend school in the Willows Unified School District for the 2022/23 school year.
2. Approve the Spring 2022 Butte College Concurrent Enrollment for WHS Students.
3. Approve the School Accountability Report Cards (SARCs) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High.
4. Approve the Overnight Field Trip Request for MES 5th Grade to attend the Shady Creek Outdoor School March 28-April 1, 2022 in Nevada City.

C. HUMAN RESOURCES

1. Approve the employment of Elvira Sandoval DiMaggio, Secretary II at WHS (8 hrs/day), effective February 1, 2022.
2. Approve the employment of Karissa Lutz, Behavior Intervention Aide at MES (6 hrs/day), effective February 1, 2022.
3. Approve the employment of Marissa Cabrera, Secretary I at MES (8 hrs/day), effective February 1, 2022.
4. Approve the Prep Period Buy Out for Katie Jones, WHS Teacher, effective January 3, 2022 – June 10, 2022.
5. Accept the resignation of Mariah Baker, Yard Duty Supervisor/Crossing Guard at WIS, effective January 21, 2022.
6. Accept the resignation of Maria Esparza, Cafeteria Helper I, effective January 21, 2022.
7. Approve the retirement of Shelley Taylor, Secretary II at WHS, effective February 1, 2022.
8. Approve the Classified Substitute List.
9. Approve the following WHS Spring Sports Coaches for the 2021/22 school year:

Varsity Baseball Head Coach	Mike Rakestraw
JV Baseball Head Coach	Loren Chapman
Baseball Volunteer Coach	Kyle Enos
Baseball Volunteer Coach	Les Dalrymple – pending clearance
Baseball Volunteer Coach	Michael Gleason – pending clearance
Varsity Softball – Head Coach	Kristi Hill
Boys Track Head Coach	Mike Biggs
Girls Track Head Coach	Robert Stupey
Boys Tennis Head Coach	Hunter Thompson

D. BUSINESS SERVICES

1. Approve warrants from 1/5/22 through 1/26/22.
2. Approve ASB Quarterly Reports – MES/WIS/WHS.

Lourdes Ruiz moved, seconded by Alex Parisio to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

7. **DISCUSSION/ACTION CALENDAR****A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 13123	Uniform Complaint Procedures
BP 5148.2	Before/After School Programs
BP 6112	School Day
BP 6143	Courses of Study
BP 6158	Independent Study
BP 6170.1	Transitional Kindergarten
BP 9320	Meetings and Notices

Jeromy Geiger moved, seconded by Michelle Knight to approve the Board Policies per CSBA's Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve Resolution #2021-22-06, Board Member Compensation.
Michelle Knight moved, seconded by Alex Parisio to approve Resolution #2021-22-06, Board Member Compensation. (Roll call vote was taken.)

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Resolution #2021-22-07 California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Program.

Michelle Knight moved, seconded by Lourdes Ruiz to approve Resolution #2021-22-07 California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Program. (Roll call vote was taken.)

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Information)** A-G Completion and Improvement Grant. Debbie Costello reviewed the grant plan. Information only – no action taken.
2. **(Information)** LCAP Mid-Year Report and Supplement to Annual Update for the 2021/22 LCAP. Debbie Costello reviewed the mid-year report. Information only – no action taken.

C. HUMAN RESOURCES

1. **(Action)** Approve the Classified Job Classification List.
Jeromy Geiger moved, seconded by Lourdes Ruiz to approve the Classified Job Classification List, with the removal of the Custodian/Bus Driver position.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES8. **ANNOUNCEMENTS**

- 8.1 Murdock PTO will be holding a Spaghetti Feed Fundraiser on February 10, 2022 from 4:00 p.m.-7:00 p.m.
- 8.2 There will be a district-wide break from February 21-25, 2022.
- 8.3 The next Regular Board Meeting will be held on March 3, 2022, at 7:00 p.m. at the Willows Civic Center.
- 8.4 TK/Kindergarten Registration will be held on March 3-4, 2022 at Murdock Elementary School.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

At 8:11 p.m., the Board took a short recess after the Regular meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

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10. **CLOSED SESSION**

Closed Session began at 8:19 p.m.

10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10.2 Pursuant to §54957: Public Employee Discipline/Dismissal/Release.

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session.

At 9:31 p.m., the meeting reconvened to Open Session. President Geiger reported out:

10.1: Update given to the Board.

10.2: Update given to the Board. Direction given to the Superintendent.

12. **ADJOURNMENT**

Meeting adjourned at 9:32 p.m.